



**BOARD OF COUNTY COMMISSIONERS**  
**BUSINESS MEETING**  
**TUESDAY, JANUARY 9, 2018**  
**MINUTES**

**1:30 PM CALL TO ORDER**  
**COUNTY BUSINESS**

**PLEDGE OF ALLEGIANCE**

*Please be advised this meeting is being recorded and is streaming live over the Internet*

Attendee Name	Title		
Lora Thomas	Commissioner	ent	
David A. Weaver	Commissioner	Pr es ent	
Roger Partridge	Chairperson	Pr es ent	
Doug DeBord	County Manager	Pr es ent	
Emily Wrenn	Clerk to the Board	Pr es ent	
Lance Ingalls	County Attorney	Pr es ent	

**Attorney Certification of Agenda**

Lance Ingalls, County Attorney, said that all items on today’s agenda have been reviewed by his office and they all meet legal approval.

**Commissioners’ Disclosure for Items on This Agenda**

**\*\*\*Employee Recognition\*\*\***

Andrew Copland addressed the Board to introduce Judi Dinkel celebrating her 10 years with Douglas County.

Ms. Dinkel thanked the Board and is appreciative of the opportunity to work for the Finance department.

Commissioner Thomas thanked Ms. Dinkel, Finance, for all of her help and work for the County the past 10 years.

Commissioner Weaver thanked Ms. Dinkel for all she has done for the County the past 10 years.

Commissioner Partridge thanked Ms. Dinkel for all of her help with the budget and her work in the County the past 10 years.

Doug DeBord, acknowledged Andrew Copland, Finance, and thanked him for his 15 years of service with the county.

Commissioner Thomas thanked Mr. Copland, for all of his knowledge of the budget and support of the county.

Commissioner Weaver thanked Mr. Copland for all he has done for the County and his service to the community.

Commissioner Partridge thanked Mr. Copland for his service and spoke about all the awards that have been won for his department under his direction.

Commissioner Weaver thanked Commissioner Partridge for his 5 years of service for the county as well.

## **1. Election of Chair and Vice Chair**

Commissioner Partridge opened up a nomination for Chair of the Board of County Commissioners.

Commissioner Thomas moved that Commissioner Dave Weaver take over as Chair of the Board of County Commissioners for 2018.

This is Motion No.018- 002

Commissioner Weaver moved that Commissioner Lora Thomas take over as Vice Chair of the Board of County Commissioners for 2018.

This is Motion No. 018-003

Commissioner Thomas thanked Commissioner Partridge for his guidance and knowledge as Chair in 2017.

Commissioner Weaver thanked Commissioner Partridge for his knowledge and support as Chair.

Commissioner Partridge thanked both Commissioner Thomas and Commissioner Weaver for all of their support.

## **2. Citizen Comments / Organization Comments**

Gretchen Lopez 5035 Buttercup Drive Castle Rock, and Donna Forester, 22846 Hale Avenue Parker, addressed the Board on behalf of the Douglas County Senior's Council. They provided their meeting schedule for 2018 and invited the Commissioners to attend. This is Exhibit 1.

### 3. Consent Agenda

Commissioner Thomas asked that Item "ab" and "ag" be pulled for discussion.

Captain James Jensen, Sheriff, addressed the Board to present on Item ab.

Commissioner Thomas asked Mr. Jensen clarifying questions.

Mr. Jensen answered the Commissioner's questions.

Commissioner Weaver asked Diane Romero, Sheriff's Office, address the Board to answer a question.

Mr. Romero, answered the Commissioner's question.

Commissioner Thomas made some additional comments regarding Item ab.

Commissioner Weaver invited Mr. Mike Boyle, to address the Board to present on Item ag.

Mike Boyle, 353 West Prestwick Way Castle Rock, addressed the Board to present on Item ag.

Commissioner Thomas asked Mr. Boyle clarifying questions.

Mr. Boyle answered the Commissioner's questions.

Commissioner Partridge thanked Mr. Boyle for spear heading this event.

Commissioner Weaver also thanked Mr. Boyle.

Commissioner Partridge moved that the Board approved Items "a" through "ag" on the Consent Agenda.

This is Motion. 018-004.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Roger Partridge, Chairperson
<b>SECONDER:</b>	Lora Thomas, Commissioner
<b>AYES:</b>	Thomas, Weaver, Partridge

- a. Board of County Commissioners - Business Meeting - Dec 12, 2017 1:30 PM
- b. Board of County Commissioners - Land Use Meeting / Public Hearing - Dec 12, 2017 2:30 PM
- c. Board of County Commissioners - Business Meeting - Dec 19, 2017 1:30 PM
- d. Board of County Commissioners - Land Use Meeting / Public Hearing - Dec 19, 2017 2:30 PM

- e. Board of County Commissioners - Special Business Meeting - Dec 20, 2017 3:30 PM
- f. Board of County Commissioners - Special Business Meeting - Dec 27, 2017 10:00 AM
- g. Approval of Vouchers December 26, 2017  
Andrew Copland - Director of Finance – *Finance Department*
- h. Approval of Vouchers January 2, 2018  
Andrew Copland - Director of Finance – *Finance Department*
- i. Approval of Vouchers January 9, 2018  
Andrew Copland - Director of Finance – *Finance Department*
- j. 2018-2 Resolution Making Certain Appointments as Provided by State Statutes or Board Policy.  
Christy Gordon - Administrative Assistant – *County Administration*
- k. 2018-3 Resolution Making Appointments to the Douglas County Audit Committee.  
Christy Gordon - Administrative Assistant – *County Administration*
- l. 2018-4 Resolution Making Appointments to the Douglas County Board of Appeals.  
Christy Gordon - Administrative Assistant – *County Administration*
- m. 2018-5 Resolution Making an Appointment to the Tri-County Board of Health.  
Christy Gordon - Administrative Assistant – *County Administration*
- n. 2018-6 Resolution Making an Appointment to the Douglas County Community Services Block Grant Tripartite Board.  
Christy Gordon - Administrative Assistant – *County Administration*
- o. 2018-7 Resolution Making Appointments to the Douglas County Housing Partnership, a Multi-Jurisdictional Housing Authority.  
Christy Gordon - Administrative Assistant – *County Administration*
- p. 2018-8 Resolution Making an Appointment to the Douglas County Libraries Board of Trustees.  
Barbara Drake - Deputy County Manager – *County Administration*
- q. 2018-9 Resolution Making Appointments to the Mile-High Regional Emergency Medical and Trauma Advisory Council.  
Christy Gordon - Administrative Assistant – *County Administration*
- r. 2018-10 Resolution Making Appointments to the Douglas County Planning Commission.  
Christy Gordon - Administrative Assistant – *County Administration*
- s. 2018-11 Resolution Making an Appointment to the Douglas County Open Space Advisory Committee.  
Christy Gordon - Administrative Assistant – *County Administration*

- t. 2018-12 Resolution Making an Appointment to the Douglas County Parks, Trails, and Building Grounds Advisory Board.  
Christy Gordon - Administrative Assistant – *County Administration*
- u. 2018-13 Resolution Making an Appointment to the Veterans Services Office for Douglas County.  
David Maxwell - Veterans Services Officer – *County Administration*
- v. 2018-14 Resolution Designating the Public Notice Display Case, Located at the Philip S. Miller Building, 100 Third Street, Castle Rock, Colorado, as the Official Public Place for the Posting of Public Notices for the Meetings of the Board of County Commissioners, and all Local Public Bodies Established and Created by the Board of County Commissioners, Pursuant to Section 24-6-402(2)(c), C.R.S.  
Lance Ingalls - County Attorney – *County Attorney*
- w. 2018-15 Resolution Approving the Abatement Settlement Recommendation of the Assessor's Office.  
Cindy Hancock - Legal Specialist – *County Attorney*
- x. Temporary Assistance to Needy Families and Workforce Innovation and Opportunity Act Memorandum of Understanding.  
Erin Johnson - Self Sufficiency and Family Support Manager – *Human Services*
- y. Second Amendment to the Intergovernmental Agreement with the Town of Parker Regarding the Design, Construction and Maintenance of Belford Avenue Between South Peoria Street and Compark Village South. Douglas County Project Number DV2016-122.  
Matt Williams - P.E., CFM, Development Review Manager – *Department of Public Works Engineering*
- z. Continuation to Office Lease for 2018 Monthly Rental Payments Per Lease Agreement Between Kennedy-Colorado LLC c/o Spectrum Commercial Real Estate Solutions and the Board of County Commissioners for RMHIDTA Office Space.  
Sonya Roberts - Budget/Grant Accountant – *Finance Department*
- aa. Purchase Request for Mobile License Plate Reader Trailers (4) in the Amount of \$180,352.40.  
James Jensen - Captain – *Sheriff*
- ab. 2018 Second Amendment to School Resource Officer (SRO) and YESS Program Intergovernmental Agreement Between the Douglas County School District RE-1 and the Board of County Commissioners of Douglas County.  
James Jensen - Captain – *Sheriff*
- ac. 2018 Two-Month Extension (Second Amendment) to Inmate Food Service Agreement Between Trinity Services Group and the Board of County Commissioners of Douglas County.  
Kevin Duffy - Captain – *Sheriff*

- ad. Contract Amendment for Database Administrator Professional Services Contract with James Mungai to Extend the Term to the End of April 2018 and Increase the Funds Appropriate to this Effort by \$40,000.00 for a New Total Amount of \$138,000.00.  
Kevin Layton - Network Manager – *Information Technology*
- ae. Intergovernmental Agreement Extension with Douglas County IT Department/GIS Services Team and Elbert County Communication Authority for GIS Services.  
Joel Hanson - GIS Services Manager – *Information Technology*
- af. Public Contract for Services for James R. Pepper LLC for Performance of Roof Inspections.  
Steve Dwyer - Deputy Chief Building Official – *Department of Public Works Engineering*
- ag. Douglas County Event Center Fee Waiver for January 12, 2018 Fund Raiser by KNUS Radio.  
Victoria Starkey - Director – *Facilities, Fleet & Emergency Support Services*

#### 4. Regular Agenda

1. \$1,000 Grant from Roundup Riders of the Rockies Heritage & Trails Foundation.  
Cheryl Matthews - Open Space Director – *Open Space*

Cheryl Matthews, Open Space, addressed the Board to present on this Item.

Commissioner Thomas thanked Ms. Matthews and Kim Haarberg, for all they have done for this project.

Commissioner Partridge thanked Ms. Matthews and Kim Haarberg for all they have done for this project.

Public Comments: None

Commissioner Thomas moved that the Board approve \$1,000 Grant from Roundup Riders of the Rockies Heritage & Trails Foundation.  
This is Motion. 018-005.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Lora Thomas, Commissioner
<b>SECONDER:</b>	Roger Partridge, Chairperson
<b>AYES:</b>	Thomas, Weaver, Partridge

2. 2018-16 Town of Larkspur Request for Shareback Funds.  
Cheryl Matthews - Open Space Director – *Open Space*

Cheryl Matthews, Open Space, addressed the Board to present on this Item.

Commissioner Partridge asked a clarifying question of Ms. Matthews and asked her to talk more about the sales tax Shareback.

Ms. Matthews explained the Sharebacks from the sales tax.

Public Comments: None

Commissioner Partridge moved that the Board approve Town of Larkspur Request for Shareback Funds.

This is Motion. 018-006.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Roger Partridge, Chairperson
<b>SECONDER:</b>	Lora Thomas, Commissioner
<b>AYES:</b>	Thomas, Weaver, Partridge

3. Coroner Case Management Solution Agreement with Cohero to Purchase and Implement a Coroner Case Management Solution (software, licenses, and consulting services) in the Amount of \$225,000.00.

Jill Romann - Coroner – *Information Technology*

Jill Romann, Coroner, and Laura Kesner, Information Technology, addressed the Board to present on this Item.

Commissioner Thomas thanked the Ms. Romann and Ms. Kesner for their presentation asked clarifying questions.

Ms. Kesner answered the Commissioner's questions.

Commissioner Partridge asked clarifying questions.

Ms. Kesner answered the Commissioner's questions.

Commissioner Weaver asked clarifying questions.

Ms. Kesner answered the Commissioner's questions.

Public Comments: None

Commissioner Thomas asked clarifying questions.

Ms. Kesner answered the Commissioner's questions.

Commissioner Partridge moved that the Board approve a Coroner Case Management Solution Agreement with Cohero to Purchase and Implement a Coroner Case Management Solution (software, licenses, and consulting services) in the Amount of \$225,000.00.

This is Motion. 018-007.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Roger Partridge, Chairperson
<b>SECONDER:</b>	Lora Thomas, Commissioner
<b>AYES:</b>	Thomas, Weaver, Partridge

4. Acquisition of the Clear Ballot Voting System for the Clerk & Recording Department in the Amount of \$595,410.75.

Marlene Fleming - Sr. Manager, Application Services – *Information Technology*

Merlin Klotz, Clerk and Recorder, addressed the Board to present on this Item.

Commissioner Partridge asked Mr. Klotz clarifying questions.

Mr. Klotz answered the Commissioner's questions.

Commissioner Weaver thanked Mr. Klotz for his due diligence and presentation.

Public Comment: None.

Commissioner Thomas moved that the Board approve a Acquisition of the Clear Ballot Voting System for the Clerk & Recording Department in the Amount of \$595,410.75.

This is Motion. 018-008.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Lora Thomas, Commissioner
<b>SECONDER:</b>	Roger Partridge, Chairperson
<b>AYES:</b>	Thomas, Weaver, Partridge

## 5. Other Business

Commissioner Thomas commented on the County Manager report regarding the Local Liquor License Authority. She thanked the citizens who spent eight years serving on the Local Liquor License Authority, before the Board took it back over in 2018.

Commissioner Partridge thanked those involved on the previous Local Liquor License Authority Board as well.

He also sent condolences on behalf of the Board to the family, friends, and all the departments for the events of last week.

Commissioner Thomas also made comments to the monies spent to preserve our historic buildings.

Commissioner Weaver made comments regarding the tragic events and to keep emergency personnel in your thoughts and prayers.

## 6. County Manager



1. County Manager Report

7. **Commissioner Comments**

**Adjournment**

*\*\*The Next Business Meeting Will be Held on Tuesday, January 23, 2018 @ 1:30 p.m. \*\**